



KENTUCKY YMCA YOUTH ASSOCIATION STUDENT SAFETY & CODE OF CONDUCT

The purpose of this Code of Conduct is to identify personal behavior that is consistent with the mission of the Kentucky YMCA Youth Association. Students sent home for violations would be at the expense of a parent/guardian. Violations are to be brought to the attention of Y-Staff. Students in violation are subject to disciplinary actions at the discretion of supervising adult and Y-Staff, including but not limited to calls to guardian(s); incident/behavioral report filed; sent home. If state/federal law is broken, Y-Staff will notify law enforcement and guardian(s) and student(s) will be sent home immediately. Y-Staff reserves the right to alter disciplinary actions as needed.

EXPECTATIONS OF STUDENTS

1. Students shall demonstrate respectful/responsible conduct before, during, and after all KY YMCA functions. This includes, but is not limited to, social media, physical and verbal interactions, and electronic communication. Above all else, other people's needs/requests must be respected.
2. All students share the responsibility for their actions when violations committed by students or adults are witnesses. Those present who do not act to remedy and report the violation shall be considered participants. There are no "innocent bystanders."
3. Bullying of any kind will not be tolerated. This includes, but is not limited to, physical, verbal, mental, or cyberbullying.
4. Students are legally and financially liable for removing, defacing, or willfully damaging public or private property. Vandalism, destruction of property, or misuse of facilities may be a crime and will be treated as such.
5. No student shall leave a Kentucky YMCA Youth Association function without the approval of their parent/guardian and the Program Director. Students must be signed out of the program by an adult listed on their Authorized Pick-Up Form.
6. Cell phones, music players/speakers, or other wireless communications should not be used during meetings or formal programming time. Delegates will abide by any rules put into place by Y-Staff at other locations.
7. The use of tobacco products, e-cigarettes, vaping products, illegal drugs, alcoholic beverages, legal drugs without prescription, open flame, and the burning of candles, incense, or wax melts is forbidden.
8. Students may not enter sleeping rooms other than those assigned to them without permission from Y-Staff.
9. All students shall be in assigned rooms by curfew and remain there until curfew ends.
10. Physical intimacy between participants is inappropriate at all times during Kentucky YMCA Youth Association programs. Physical intimacy includes, but is not limited to, romantic interactions, unwanted or inappropriate physical contact, and unwanted or inappropriate comments/conversations.

11. Students will wear their own name tags visibly around the neck at all times when not in their assigned sleeping rooms.
12. Unless there is a fire, students will not pull the fire alarm. Pulling a fire alarm is a serious offense, and offenders will be held financially and potentially criminally liable. Alarms summon the Fire Department and require evacuations.
13. Use of personal vehicles by students during any Kentucky YMCA Youth Association program is strictly prohibited.
14. Weapons of any kind and items that could cause injury/damage to participants/property are forbidden.
15. Students are not allowed to use any food ordering or delivery service while at any Kentucky YMCA Youth Association programs.

DRESS CODE: CHARACTER DEVELOPMENT CONFERENCES

Students are expected to dress appropriately for all Kentucky YMCA Youth Association programs. Clothing should be weather-appropriate, comfortable, and suitable for the activities involved in each program.

General Guidelines

1. Casual dress code. Clothing must be appropriate for a school and leadership setting.
2. Closed-toed shoes are strongly recommended for outdoor activities and service work.
3. Students should dress in layers to adjust to varying temperatures.
4. Not Allowed at Any Time: Visible underwear, inappropriate/derogatory text or imagery, and attire deemed inappropriate/unsafe by Y-Staff.

Go For It (GFI)

1. Weather-appropriate clothing for cold temperatures.
2. Clothing that you don't mind getting dirty.
3. Recommended: Layers, warm clothing, jackets, scarves, hats, gloves.
4. Comfortable shoes for walking outdoors.
5. Casual clothing appropriate for a leadership setting.

Leadership Training Conference (LTC)

1. Weather-appropriate clothing for warm temperatures.
2. Clothing that you don't mind getting dirty.
3. Recommended: Light layers, shorts, short sleeves.
4. Comfortable shoes for walking outdoors.

Y-Corps

1. Weather-appropriate clothing for warm temperatures.
2. Clothing that you don't mind getting dirty.
3. Recommended: Light layers, shorts, short sleeves.
4. Service-appropriate attire is required. Recommended items:
 - a. Work jeans, sturdy work shoes.
 - b. Long-sleeved lightweight shirts to prevent sunburn.

Students should use their best judgement when selecting clothing and be prepared for varying weather conditions during each program. If a student's attire is deemed inappropriate, they may be asked to change into more suitable clothing.

REPORTING OF VIOLATIONS AND CONCLUSION

If a student or guest feels uncomfortable in confronting someone directly about offensive behavior or other issues that are in violation of this Code of Conduct, we ask that you please report the behavior or issue to Y-Staff.

To create and maintain a space that embodies our Core Values, the Kentucky YMCA Youth Association is serious about being clear regarding activities that are not permitted. If you violate this Code of Conduct, consequences can include termination of program privileges, being removed from all programming, and involving appropriate legal authority. The Kentucky YMCA Youth Association reserves the right to make situational decisions based on our policies, mission, and values.

STUDENT INFORMATION

First Name: _____ Last Name: _____

Preferred Name (if different from above): _____ Gender: _____

School: _____

Birthday: ___ / ___ / ___ Phone Number: ___ - ___ - ___

Address: _____ City: _____ State: ___ Zip: _____

PARENT/GUARDIAN INFORMATION

First Name: _____ Last Name: _____

Relationship: _____ Phone Number: ___ - ___ - ___

First Name: _____ Last Name: _____

Relationship: _____ Phone Number: ___ - ___ - ___

EMERGENCY CONTACT INFORMATION

First Name: _____ Last Name: _____

Relationship: _____ Phone Number: ___ - ___ - ___

First Name: _____ Last Name: _____

Relationship: _____ Phone Number: ___ - ___ - ___

STUDENT MEDICAL INFORMATION

Name of Physician: _____ Office Phone: ___ - ___ - ___

Medical Concerns (allergies, illnesses, injuries, operations, etc.):

Dietary Restrictions (food allergies, gluten free, vegetarian/vegan, etc.):

Currently Prescribed Medication(s): _____

Medical Insurance? Yes _____ No _____

Carrier: _____ Policy/Group #: _____

I certify that my child is up to date on all immunizations and vaccines. Yes ___ No ___

My child's last Tetanus Shot was ___ / ___ / ___

AUTHORIZATION

I hereby give permission to the Kentucky YMCA Youth Association to sign onsite waivers of liability on my behalf. I hereby give additional permission to the physician selected by the Kentucky YMCA Youth Association representative to order x-rays, routine tests and treatment for the health of my child/myself. In the event an emergency contact cannot be reached in an emergency, I give permission to the attending physician to hospitalize, secure proper treatment for, and to order injection and/or anesthesia and/or surgery for my child/myself named on this form. I understand that my insurance will cover this expense, or I will assume responsibility for medical expenses resulting from illness and/or injury.

TRANSPORTATION

I hereby grant the Kentucky YMCA Youth Association permission to transport my child/myself by bus or other necessary vehicle for conference purposes and/or medical need.

ROOMING POLICY

I understand that rooming is assigned by gender and that most students will share a room, and in some cases, a bed with other student(s). No more than two students will be assigned to a bed. I understand that in order for a student to room with an adult other than their guardian, there must be a notarized guardian consent and permission from the Kentucky YMCA Youth Association.

REFUND POLICY

I understand that all fees are non-refundable. In the case of extenuating circumstances, a portion of payment may be refunded by the KY YMCA based upon written request from the student or parent/guardian. Your program's specific refund policy is available at kyyymca.org/refund.

COVID-19 AND ILLNESS

The Kentucky YMCA Youth Association has developed a detailed COVID-19 protocol for all Y-Staff and participant safety during programming. Please visit our website to review all up-to-date policies. A brief overview is below:

In order to attend a KY YMCA program, participants must:

1. Be free of any COVID-19 symptoms: Any student or adult experiencing any of the known COVID-19 symptoms (including, but not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, loss of taste or smell, congestion, and/or runny nose) and has not tested negative after five days, must not attend the conference. If you have tested positive, you must isolate yourself for five days and cannot attend the conference. Participants must be fever-free for 24 hours without the use of fever-reducing medications to attend the conference, even after their five day isolation period ends. Participants must be 72 hours-free from vomiting or diarrhea.
2. If a student or adult becomes sick while at a conference, we will work to quarantine them to their own room and will move any roommates to a new room. The potentially ill participant will be required to create a plan to be picked up from the conference within a six-hour period. All illnesses fall under this policy and there are no exceptions as we cannot take additional risks around health and safety measures.
3. I do not have any known COVID-19 symptoms, not other symptoms that would prevent me from attending the conference. I agree to update my parent/guardian and not attend the conference should symptoms occur. The symptoms are: Shortness of breath, new or worsening dry cough, fever of 100.4 or greater, vomiting, sore throat, diarrhea, and or chills. I have no known symptoms.

I understand that participation in Kentucky YMCA Youth Association programming is a voluntary risk.

I understand that the KY YMCA can enforce masking at conferences if COVID-19 community levels reach a critical point.

The Kentucky YMCA Youth Association shall not be held liable for any instances of COVID-19 or other illnesses at conference.

By filling your name and date here, you are agreeing to:

1. The terms of the Code of Conduct.
2. The COVID-19 Policies & Protocols set forth above and on the kyyymca.org website.
3. The safety, transportation, rooming, and other releases listed in this form.

Participant First Name (legal): _____

Participant Last Name (legal): _____

Participant Signature (legal, full name): _____

Date: ___ / ___ / ___

Parent/Guardian First Name (legal): _____

Parent/Guardian Last Name (legal): _____

Parent/Guardian Signature (legal, full name): _____

Date: ___ / ___ / ___