

KUNA Resource Packet

This packet combines many of the resources on the KUNA Resource Webpage for easy access to helpful information.

This packet includes:

Last Updated:	January 2023
Sample Middle School & High School Agendas	These sample agendas can be used to plan for what your time at conference will look like. Please note these are examples only, your conference agenda may look slightly different.
What to Pack?	Use this guide to pack for your conference. There is also a list of things not to bring.
Sample Food Menu	Review this sample menu to get an idea of the food served at your conference. Please note that this is only a sample, and some food choices may look different at your conference.
Code of Conduct	Every participant is required to submit a Code of Conduct to the KYYMCA to participate in KUNA. This is a copy of the online form that will need to be submitted prior to your conference. This reviews all of the rules and guidelines participants must abide by to participate.
KUNA Debate Guide	Use this guide to review the KUNA debate procedure. This guide walks through all aspects of debate and gives students guidance on how to debate at their conference.
Resolution Drafting Guide	<p>A great resource for students writing resolutions. This guide gives students resources they need to write resolutions that follow the correct guidelines.</p> <p>Note: The Secretary General is more likely to pass resolutions written and formatted properly.</p>
Resolution Ranking Sheet	This is an outline of the online ranking form that ambassadors complete in their Ranking Committees. One ranking form is submitted by each country in each Committee.

KENTUCKY YMCA YOUTH ASSOCIATION

2023 HIGH SCHOOL SAMPLE KUNA AGENDA

ALL SCHEDULED EVENTS ARE MANDATORY

THURSDAY, MARCH 10TH

****Buses unload at the West Entrance****

2:30-3:45 PM	Scheduled arrival time and registration -Schools will be sent (pre-conference) an arrival time for the conference. Schools/students should not enter the hotel before their scheduled arrival time. -When each school arrives at their scheduled time, the advisor should head to registration to check-in, turn in paperwork, and collect any available keys. -After the advisor completes registration, students should do the following: Take their luggage to their sleeping room (if keys are available) or their delegation luggage room and remain in the ballroom until meetings begin. -Hotel roaming is not allowed during this time -World Expo Tables can be setup when you arrive at your designated time	Russell/Shelby
4:00-4:20 PM	Advisor Meeting	Russell/Shelby
3:55-4:15 PM	New Delegates Meeting -Students attending High School KUNA for the first time	Coronet Ballroom
3:55-4:30 PM	International Court of Justice Meeting Media Corps Meeting Security Council Meeting Secretariat & NGO Meeting Candidate Meeting Chair & Doorkeeper Meeting -Committee Chairs and Doorkeepers must be present to serve in their roles on Day 2	Madison Franklin Elliott Hancock Grant Perry
At 4:30 ONLY Flag Bearers and Country Sign Bearers will leave to report outside of the Ballroom.		
4:40 PM	All Students and Adults to head to the Crowne Ballroom for Opening Session	
4:45 PM	Opening Session- **Everyone present** -Call to Order -Parade of Nations -Secretary General's Opening Address -Introduction of Presiding Officers -Introduction of Candidates -Announcements	Crowne Ballroom

5:30-6:30 PM	World Expo (Group A)	Crowne Ballroom
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**** There should always be at least one student at each World Expo table. Please rotate positions to make sure everyone has time to eat.****

5:30-6:30 PM	Security Council	Elliott
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5:30-6:30 PM	Media Corps Assembles	Franklin
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5:30-6:30 PM	Secretariat & NGO Meeting	Hancock
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5:30-6:30 PM	Group B & ICJ Dismissed to Dinner (Hotel offers a la carte items) <ul style="list-style-type: none">-Schools will be dismissed individually to purchase meals.-Students may also grab items from their hotel rooms at this time, when dismissed by schools but external meals may not be eaten in public spaces.-Hotel roaming is not allowed during this time.	Exhibit Hall
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6:30-7:30 PM	International Court of Justice Assembles	Madison
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6:30-7:30 PM	Group A & All Other Specialized Programs Dismissed to Dinner (Hotel offers a la carte items) <ul style="list-style-type: none">-Schools will be dismissed individually to purchase meals.-Students may also grab items from their hotel rooms at this time, when dismissed by schools but external meals may not be eaten in public spaces-Students should eat in assigned locations in the hotel with their school or in their sleeping room (school decision).-Hotel roaming is not allowed during this time.	Exhibit Hall
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6:30-7:30 PM	World Expo (Group B)	Crowne Ballroom
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**** There should always be at least one student at each World Expo table. Please rotate positions to make sure everyone has time to eat.****

7:40-8:00 PM	International Stage	Crowne Ballroom
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8:00-8:45 PM	General Assembly <ul style="list-style-type: none">-Human Rights Simulation-Announcements	Crowne Ballroom
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8:45-9:30 PM	Delegation meetings in assigned rooms	
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9:30 PM	Curfew begins.	
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All World Expo Items Must Be Taken Down by curfew (All materials should go back with you and not left at the hotel). Any materials left will result in that school losing Premier Delegation Status.

FRIDAY, MARCH 11TH

****Business Attire Recommended****

7:15 AM	Room curfew ends.	
7:30-8:00 AM	Breakfast (Hotel offers a la carte items) -Students have the option to eat in their sleeping rooms, ONLY with Advisors permission.	Exhibit Hall
Everyone present		
8:05 AM	General Assembly -Mingling Activity -Explanation of Special Programs -President of the United Nations General Assembly: Call to Debate	Crowne Ballroom
8:25 AM	General Assembly Adjourns	
8:35-10:00 AM	Committees Convene (Don't forget to bring your resolution book!)	
	Ranking Committee A	Coronet A
	Ranking Committee B	Trimble/Taylor
	Ranking Committee C	Whitley
	Ranking Committee D	Coronet B
	Security Council	Elliott
	International Court of Justice	Madison/Knox/Oldham
	Media Room	Franklin
10:00 AM	Committees Recess	
10:10-11:30 AM	Committees Reconvene	
	Ranking Committee A	Coronet A
	Ranking Committee B	Trimble/Taylor
	Ranking Committee C	Whitley
	Ranking Committee B	Coronet B
	Security Council	Elliott
	International Court of Justice	Madison/Knox/Oldham
	Media Room	Franklin
11:30 AM	Committees Adjourn	
11:35 AM	General Assembly -Delegation Caucus: 1 st Schools' Choice Resolution Vote -Vice Presidents Announced -Candidate Speeches (Part One)	Crowne Ballroom
12:00 PM	General Assembly Adjourns	
12:00-1:30 PM	Lunch for all Students (<i>Provided by the Y</i>) -Students can eat in Crowne B, Crowne C, or Exhibit Hall	Exhibit Hall

FRIDAY, MARCH 11TH (CONTINUED)

1:30-2:45 PM	1 st Committee Meetings (Don't forget to bring your resolution book!)	
	Voting Committee 1	Coronet A
	Voting Committee 2	Trimble/Taylor
	Voting Committee 3	Whitley
	Voting Committee 2	Coronet B
	Security Council	Elliott
	International Court of Justice	Madison/Knox/Oldham
	Secretariat & NGO Room	Hancock
	Media Room	Franklin
	Office of Secretary General Opens	Jefferson
2:50 PM	General Assembly	Crowne Ballroom
	-Delegation Caucus: 2 nd Schools' Choice Resolution Vote	
	-Candidate Speeches (Part 2, If Necessary)	
	-Debate: 1 st Schools' Choice Resolution	
	-Specialized Program Report Out	
3:30 PM	Adjourn General Assembly and go to 2 nd Voting Committees	
3:30-4:40 PM	2 nd Voting Committee Meetings (Don't forget to bring your resolution book!)	
	Voting Committee 1	Coronet A
	Voting Committee 2	Trimble/Taylor
	Voting Committee 3	Whitley
	Voting Committee 2	Coronet B
	Security Council	Elliott
	International Court of Justice	Madison/Knox/Oldham
	Secretariat & NGO Room	Hancock
	Media Room	Franklin
	Office of Secretary General Opens	Jefferson
4:40 PM	Voting Committees adjourn, everyone heads to General Assembly.	
4:50 PM	General Assembly	Crowne Ballroom
	-Debate: 2 nd Schools' Choice Resolution	
	-Candidate Final Look	
	-WaterStep Shoe Announcement	
5:00 PM	Awards Nomination Forms opens, find it at kyymca.org/programs/kuna/awards	
	-Awards must be submitted to be eligible for Premier Delegation.	

*****End of business day, students may change into casual clothes within the dress code*****

FRIDAY, MARCH 11TH (CONTINUED)

5:35-6:00 PM	Free Time	
	<ul style="list-style-type: none">-During free time you may be in YOUR hotel room only. Please do not roam hotel hallway during this time. (Please be mindful of noise levels at all times)-Secretary General Meetings for sponsors who passed Voting Committees.-Y-Store is open, come get some merch!-We recommend for all delegations to meet to discuss who they feel should be nominated for awards before heading to free time.	
6:45-7:30 PM	Security Council Showcase	Crowne Ballroom
	<ul style="list-style-type: none">-Optional time for ambassadors to watch the Security Council Showcase.	
6:00-7:30 PM	Dinner for all Students <i>(Provided by the Y)</i>	Exhibit Hall
7:30-8:00 PM	Mandatory Delegation Caucus	Crowne Ballroom
	<ul style="list-style-type: none">-Lead Advisors turn in award nomination forms to Y-Staff-Voting Overview-Fun Time Announcements	
Lead Advisor must confirm 100% attendance with Y-Staff to be eligible for Premier Delegation		
8:00-9:30 PM	FUN Time	
	<ul style="list-style-type: none">-Concert/Silent Disco-Talent Stage-Chill/Game Room-Movie-GaGa Room-International Affairs Special Session (Presiding Officers ONLY)	Crowne A Crowne C Crowne B Coronet A Perry Jefferson
9:30-10:00 PM	Closing Program	Crowne Ballroom
	<ul style="list-style-type: none">-Secretary General's Choice Resolution Announced-Final Candidates Announced-Closing Thoughts	
10:00-10:30 PM	Delegation Meetings in assigned rooms	
	Security Council Meeting	Elliott
	Secretariat & NGO Meeting	Hancock
	Media Corps Meeting	Franklin
	Conference Life Committee Meeting	Jefferson
10:30 PM	Curfew begins.	

****Students should head straight to their assigned sleeping rooms once out of meetings, curfew begins immediately****

SATURDAY, MARCH 12th

7:30 AM	Room Curfew Ends	
7:30-8:15 AM	ICJ Showcase Round	Russell/Shelby
7:30-8:30 AM	All Students Breakfast (<i>Provided by the Y</i>)	Exhibit Hall
8:30-11:00 AM	Closing Session <ul style="list-style-type: none">-Final look at Candidates-Voting-Secretary General's Agenda and Summary of Action-Security Council Report-Final General Assembly Debate: Secretary General's Choice Resolution-Awards and Recognitions-Secretary General's Closing Address-Election results	Crowne Ballroom
11:00 AM	2023 Secretary General Adjourns Conference 2024 New Presiding Officer Meeting	Grant

Have a safe trip home.

We hope to see you at

LEADERSHIP TRAINING CONFERENCE (LTC)

(Keep checking our website www.kyymca.org/ltc for the dates this summer!)

KENTUCKY YMCA YOUTH ASSOCIATION

2023 MIDDLE SCHOOL KUNA AGENDA

ALL SCHEDULED EVENTS ARE MANDATORY

Day One

****Buses unload at the West Entrance****

2:30-3:30 PM Scheduled arrival time and registration
-Schools will be sent (pre-conference) an arrival time for the conference.
Schools/students should not enter the hotel before their scheduled arrival time.
-When each school arrives at their scheduled time, the advisor should head to registration to check-in, turn in paperwork, and collect any available keys.
-After the advisor completes registration, students should do the following: -Take their luggage to their sleeping room (if keys are available) and remain there until the opening session. -OR head into the ballroom and head to your assigned seat. Luggage can be placed underneath the table.
-Hotel roaming is not allowed during this time
-World Expo Tables can be setup when you arrive at your designated time

3:30-4:25 PM	Candidate Meeting	Grant
	Chair & Doorkeeper Meeting	Hancock
	Security Council Meeting	Elliott
	New Delegate Meeting	Coronet Ballroom
	-Only for delegates that have never been to a Middle School KUNA	

****At 4:30 ONLY Flag Bearers and Country Sign Bearers will leave to report outside of the Ballroom.**

4:30 PM All Students and Adults to head to the Marriott Ballroom for Opening Session

4:45 PM	Opening Session- **Everyone present**	Crowne Ballroom
	-Call to Order	
	-Parade of Nations	
	-Secretary General's Opening Address	
	-Introduction of Presiding Officers	
	-Introduction of Candidates	
	-Announcements	

5:30-6:30 PM	World Expo (Group A)	Crowne Ballroom
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**** There should always be at least one student at each World Expo table. Please rotate positions to make sure everyone has time to eat.****

Day One Continued

5:30-6:30 PM	Group B Students Dismissed to Dinner (Hotel offers a la carte items to purchase) <ul style="list-style-type: none">-Schools will be dismissed individually to purchase meals.-Students may also grab items from their hotel rooms at this time, when dismissed by schools but external meals may not be eaten in public spaces-Students should eat the Exhibit Hall or in their sleeping room.-Hotel roaming is not allowed during this time.-Students cannot order any food from outside of the hotel.	Exhibit Hall
6:30-7:30 PM	World Expo (Group B)	Crowne Ballroom
6:30-7:30 PM	Group B Students Dismissed to Dinner (Hotel offers a la carte items to purchase) <ul style="list-style-type: none">-Schools will be dismissed individually to purchase meals.-Students may also grab items from their hotel rooms at this time, when dismissed by schools but external meals may not be eaten in public spaces-Students should eat the Exhibit Hall or in their sleeping room.-Hotel roaming is not allowed during this time.-Students cannot order any food from outside of the hotel.	Exhibit Hall
7:40-8:00 PM	International Stage <ul style="list-style-type: none">-Everyone present	Crowne Ballroom
8:00-8:45 PM	General Assembly <ul style="list-style-type: none">-Human Rights Simulation-Announcements	Crowne Ballroom
9:00-9:30 PM	Delegation meetings in assigned rooms (No meetings on sleeping room hallways please)	
9:30 PM	Curfew begins.	

All World Expo Items Must Be Taken Down by curfew (All materials should go back with you and not left at the hotel). Any materials left will result in that school losing Premier Delegation Status.

Day Two

****Business Attire Recommended****

7:25 AM	Room curfew ends.	
7:30-8:00 AM	Breakfast (Hotel offers a la carte items)	Exhibit Hall
8:05 AM	General Assembly- **Everyone present** -Mingling Activity -Explanation of Special Programs -President of the United Nations General Assembly: Call to Debate	Crowne Ballroom
8:25 AM	General Assembly Adjourns	
8:35-9:40 AM	Committees Convene (Don't forget to bring your resolution book!) Ranking Committee A Ranking Committee B Ranking Committee C Ranking Committee D Ranking Committee E Ranking Committee F Security Council	Coronet A Coronet B Russell/Shelby Trimble Taylor Whitley Elliott
9:40 AM	Committees Recess -One person from every country in each Committee MUST submit a ranking form during this recess!	
9:55-10:55 AM	Committees Reconvene Ranking Committee A Ranking Committee B Ranking Committee C Ranking Committee D Ranking Committee E Ranking Committee F Security Council	Coronet A Coronet B Russell/Shelby Trimble Taylor Whitley Elliott
10:55 AM	Committees Adjourn	
11:10 AM	General Assembly -Delegation Caucus: 1 st Schools' Choice Resolution Vote -Vice Presidents Announced -Candidate Speeches Part One	Crowne Ballroom
11:50 AM	General Assembly Adjourns	

11:50-1:30 PM	Lunch for all Student (<i>Lunch is provided by the Y</i>) -Students can eat in Crowne B, Crowne C, or Exhibit Hall.	Exhibit Hall
1:30-2:45 PM	Voting Committee 1 Voting Committee 2 Voting Committee 3 Voting Committee 4 Voting Committee 5 Voting Committee 6 Office of Secretary General Opens Security Council	Coronet A Coronet B Russell/Shelby Trimble Taylor Whitley Jefferson Elliott
2:50 PM	General Assembly -Delegation Caucus: 2 nd Schools' Choice Resolution Vote -Candidate Speeches Part 2 (If Necessary) -Debate: 1 st Schools' Choice Resolution	Crowne Ballroom
3:30 PM	Adjourn General Assembly and go to 2 nd Committees	
3:30-4:40 PM	2 nd Committee Meetings (Don't forget to bring your resolution book!) Voting Committee 1 Voting Committee 2 Voting Committee 3 Voting Committee 4 Voting Committee 5 Voting Committee 6 Office of Secretary General Security Council	Coronet A Coronet B Russell/Shelby Trimble Taylor Whitley Jefferson Elliott
4:40 PM	Voting Committees adjourn, everyone assembles for GA.	
4:50 PM	General Assembly -Debate: 2 nd Schools' Choice Resolution -Candidate Final Look -WaterStep Shoe Announcement	Crowne Ballroom

*****End of business day, students may change into casual clothes within the dress code*****

5:00 PM	Awards Nomination form is open, fill it out at: kyymca.org/programs/kuna/awards -Awards must be submitted to be eligible for Premier Delegation.	
5:35-6:00 PM	Free Time: During free time you may be in YOUR hotel room only. Please do not roam hotel hallways during this time. (Please be mindful of noise levels at all times) -Secretary General Meetings continue during this time. -The Y-Store is open, come get some merch! -We recommend for all delegations to meet to discuss who they feel should be nominated for awards before heading to free time.	

Day Two Continued

5:35-6:40 PM	Security Council Meeting	Elliott
6:00-7:30 PM	Dinner for all Student (<i>Provided by the Y</i>)	Exhibit Hall
Lead Advisor must confirm 100% attendance with Y-Staff to be eligible for Delegation of Excellence		
7:30-8:00 PM	Mandatory Delegation Caucus -Lead Advisors submit awards form by 7:30 PM -Voting! -Fun Time Announcements	Crowne Ballroom
8:00-9:30 PM	FUN Time Silent Disco Talent Stage Chill/Game Room Movie Room GaGa Room International Affairs Special Session	Crowne A Crowne C Crowne B Coronet A Perry Jefferson
9:30-10:00 PM	Closing Program -Secretary General's Choice Resolution Announced -Final Candidates Announced -Closing Thoughts	Crowne Ballroom
10:00-10:30 PM	Delegation Meetings (optional)	
10:00-10:30 PM	Security Council Meeting	Elliott
10:30 PM	Curfew begins.	

****Students should head straight to their assigned sleeping rooms once out of meetings, curfew begins immediately****

Day Three

7:30 AM	Room Curfew Ends for All Students	
7:30-8:30 AM	All Students Breakfast (<i>Provided by the Y</i>)	Exhibit Hall
8:15-8:25 AM	Security Council Meeting	Elliott
8:30-10:00 AM	Closing Session -Final look at Candidates -Voting -Secretary General's Agenda and Summary of Action -Security Council Report -Final General Assembly Debate: Secretary General's Choice Resolution -Awards and Recognitions -Secretary General's Closing Address -Election results	Crowne Ballroom
10:00 AM	2023 Secretary General Adjourns Conference	
10:10 AM	New Presiding Officer Meeting	Grant

Have a Safe Trip Home!

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We hope to see you at
Leadership Training Conference | LTC
June 2023

(Check it out on our website www.kyymca.org/ltc)

Kentucky Youth Assembly: What to Pack

What to bring and what not to bring to your KYA conference.

Do Pack	Don't Pack
<p>Necessary Toiletries:</p> <ul style="list-style-type: none"> - Shampoo/Conditioner - Body Wash/Soap - Deodorant - Hair brush - Toothbrush & toothpaste - Necessary medication <p>1 Business Professional Outfit:</p> <ul style="list-style-type: none"> - Dress pants/slacks - Khakis - Skirt - Dress - Blazer - Polo - Button up shirt and/or Blouse <p>2 Casual Outfits:</p> <ul style="list-style-type: none"> - Comfortable clothes to move around in - Sensible shoes <p>Other items:</p> <ul style="list-style-type: none"> - Money for 2 meals & Y-Store - Pens - Notebook - Pajamas - Snacks (must remain in sleeping room) - Electronic device (if applicable) <p><i>**Presiding Officers & Candidates should pack an additional business professional outfit for the final morning.</i></p>	<p>Any item listed as prohibited in the Code of Conduct:</p> <ul style="list-style-type: none"> - Weapons - Alcohol - Drugs - Vapes/cigarettes <p>Any clothing that does not meet dress code requirements:</p> <ul style="list-style-type: none"> - Offensive language/graphics - Profane/suggestive language <p>Heavily discouraged items:</p> <ul style="list-style-type: none"> - Gaming systems - Expensive technology - Things prohibited by your school - More things than you can carry <p>Please do not bring more than you need, luggage storage is limited.</p> <p><i>The KYMCA is not responsible for any lost or stolen items while at conference.</i></p>

KENTUCKY YMCA YOUTH ASSOCIATION

2023 KUNA MEAL MENUS

******THIS MENU IS A SAMPLE AND IS TENTATIVE******

No outside food is allowed in the Crowne Plaza Hotel. Only snacks for sleeping rooms are permitted.

Dinner, Night 1

This meal is NOT provided by the Kentucky YMCA Youth Association

Exhibit Hall Dining

Turkey, Cheese, and Lettuce Hoagie.....\$6

Veggie Burger.....\$7

Spicy Chicken Sandwich.....\$7

Gluten-Free Club Sandwich.....\$7

Small Garden Salad.....\$5

Grilled Chicken Garden Salad.....\$7

Assorted Chips.....\$2

Fruit Cup.....\$4

Giant Pretzels.....\$4

Coke Zero, Diet Coke, Sprite.....\$2

Bottled Water.....\$2

Chocolate and Whole Milk.....\$2

Breakfast, Morning Day 2

This meal is NOT provided by the Kentucky YMCA Youth Association

Exhibit Hall Dining

Poptarts.....\$3

Brown Sugar Instant Oatmeal.....\$3

Toasted English Muffin w/Sausage Patty.....\$5

Vegetarian and Vegan Breakfast Burritos.....\$6

Gluten-Free Mini Quiche Muffins.....\$5

Whole Fruit.....\$1

Yogurt.....\$2

Bottled Juice.....\$3

Chocolate and Whole Milk.....\$2

Lunch, Day 2

This meal is provided by the Kentucky YMCA Youth Association

Exhibit Hall Dining

Buffet-Style Meal

Chicken tenders, green beans, mac-and-cheese, bottled water

***Gluten Free options includes house salad, grilled chicken breast, and green beans*

Dinner, Day 2

This meal is provided by the Kentucky YMCA Youth Association

Exhibit Hall Dining

Buffet-Style Meal

Burrito Bowl Bar, includes: chicken, ground beef, refried beans (vegetarian), rice, queso, lettuce, cheese (students build their own bowl)

Breakfast, Day 3

This meal is provided by the Kentucky YMCA Youth Association

Exhibit Hall Dining

Buffet-Style Meal

Includes nut-free muffins, pancake sausage wrap with syrup, apples, bananas, chocolate and whole milk, and orange juice

***Gluten Free options will be available*

Student Code of Conduct

The purpose of this code is to identify personal behavior that is consistent with the mission of the Kentucky YMCA. Students sent home for violations would be at the expense of a parent/guardian. Violations are to be brought to the attention of Y-Staff. Delegates in violation are subject to disciplinary actions at the discretion of supervising adult and Y Staff including but not limited to calls to guardian(s); incident/behavioral report filed; sent home; school policies implemented. If state/federal law is broken, Y-Staff will notify law enforcement and guardian(s) and delegates will be sent home. Y-Staff reserves the right to alter disciplinary actions as needed.

EXPECTATIONS OF DELEGATES

1. Delegates shall demonstrate respectful/responsible conduct before, during, and after all KY YMCA functions. This includes but is not limited to social media, physical and verbal interactions, electronic communication. Above all else, other people's needs/requests must be respected.
2. All delegates share the responsibility for their actions when violations committed by students or adults are witnessed. Those present who do not act to remedy and report the violation shall be considered participants. There are no "innocent bystanders."
3. Bullying of any kind will not be tolerated. This includes but is not limited to physical, verbal, mental, cyberbullying.
4. Delegates are legally and financially liable for removing, defacing, or willfully damaging public or private property. Vandalism, destruction of property, or misuse of facilities may be a crime and will be treated as such.
5. No delegate shall leave a Kentucky YMCA function without the approval of advisor, guardian, and program director. Students must be signed out of the program by an adult listed on their Authorized Pick-Up Form.
6. Food, candy, and beverages other than water are not permitted in any meeting spaces, unless medically needed. Delegates will abide by any rules put into place by Y-Staff at other locations.
7. Cell phones, music players/speakers, or other wireless communications should not be used during meetings or formal programming time. Delegates will abide by any rules put into place by Y-Staff at other locations.
8. The use of tobacco products, e-cigarettes, vaping products, illegal drugs, alcoholic beverages, legal drugs without prescription, open flame, and the burning of candles, incense or wax melts is forbidden.
9. Delegates may not enter sleeping rooms other than those assigned to them without permission from Y-Staff.
10. All delegates shall be in assigned rooms by curfew and remain there until curfew ends.
11. Physical intimacy between participants is inappropriate at all times during Kentucky YMCA programs. Physical intimacy includes, but is not limited to romantic interactions, unwanted or inappropriate physical contact, unwanted comments/conversation, etc.
12. Delegates will wear their OWN Name Tags visibly around the neck at all times when not in their assigned sleeping rooms.
13. Unless there is a fire, delegates will not pull the fire alarm. Pulling a fire alarm is a serious offense, and offenders will be held financially and potentially criminally liable. Alarms summon the Fire Dept. and require evacuations.

14. Use of personal vehicles by delegates during any Kentucky YMCA program is strictly prohibited.
15. Weapons of any kind and items that could cause injury/damage to participants/property are forbidden.
16. Delegates are not allowed to use any food ordering or delivery service (DoorDash, GrubHub, UberEats, etc.) while at the conference.

DRESS CODE: KYA & KUNA

The Dress Code is designed to support our emphasis on professional development at KYA and KUNA. Anyone not in compliance with the Dress Code may be asked to change, and Delegation Adults will be notified. Y-Staff reserves the right to remove Delegation of Excellence after 3+ dress code violations. Delegation Adults will enforce Dress Code.

Day 1: Casual Attire – Business Professional for Officers & Candidates

Day 2: Day Time: Business Professional

Evening: Casual Attire

Day 3: Casual Attire – Business Professional for Officers & Candidates

Business Casual:

Collared Shirt (Tucked-in), Dress Top (Covers Shoulders), Optional Blazer/Coat & Tie, Dress/Skirt (knee-length+), Khakis/Dress Pants, Practical Dress Shoes & Socks.

Business Professional:

Collared Shirt (Tucked-in), Dress Top (Covers Shoulders), Blazer/Coat & Tie, Dress/Skirt (knee-length+), Khakis/Dress Pants, Pantsuit, Practical Dress Shoes & Socks.

Not Allowed for Business Casual/Professional:

Fitness Pants or Sheer/See-Through Fabric.

Not Allowed At Any Time:

Visible underwear, inappropriate/derogatory text or imagery, and attire deemed inappropriate/unsafe by Y-Staff.

If a participant or guest feels uncomfortable in confronting someone directly about offensive behavior or other issues that are in violation of this code of conduct, we ask that you please report the behavior or issue to Kentucky YMCA staff.

To create and maintain a space that embodies our core values, the Y is serious about being clear regarding activities that are not allowed. If you violate this code of conduct, consequences can include termination of program privileges, being removed from all virtual programming, and involving appropriate legal authority. The YMCA reserves the right to make situational decisions based on our policies, mission, and values.

By taking part in Kentucky YMCA programs, all participants, along with their parents/guardians, agree to this code of conduct. If you have any questions concerning the above policies, please contact Rianna Ayala at rianna@kyyymca.org.



BEING RECOGNIZED TO SPEAK

Any time you wish to speak during debate, you must do the following:

1. Raise your Placard.
2. If the Chair points at you, you are being recognized to speak.
3. Walk to the podium/microphone – you may have to wait in line to speak. When it is your turn, say the following:

_____, representing
Your Full Name
_____, _____
Your Country Your School

What you say next depends on what you are wishing to do:

Ask a Non-Debatable Technical Question (NDTQ):

...(Ask your question).

Speak during Pro/Con Debate (1-minute speeches):

...I rise to speak in (favor/opp.) of this resolution.

Optional – before starting your speech, you can also choose ONE (1) of the following options. If you are yielding, the other Ambassador must be with you:

...I rise to speak in (favor/opposition) and reserve my right to yield to the Ambassador from (Country).

...Will the Sponsors yield to a (question/series of questions)? I also reserve my right to...

...speak afterward.

OR

...yield to the Ambassador from (Country).

4. When you are done speaking, you either yield your time to the Chair, or yield your time to the Ambassador you designated:

I yield my time to the Chair.

OR

I yield my time to the Ambassador from (Country).

NON-DEBATABLE TECHNICAL QUESTIONS

An NDTQ is a question of fact – questions that can be answered with yes, no, or evidence such as research/stats. They are “non-debatable.” You cannot respond after Sponsors answer your question.

If the Chair believes your question is debatable, it will be called out of order and the floor will move to the next question.

Sample Technical Questions Sample Debatable Questions

- Where did you get your research?
- Isn't this bad for Europe?
- Which countries will this impact?
- Why is this good for the UN?

PRO / CON DEBATE

During Pro/Con Debate, in addition to (or instead of) speaking, you can also do either of the following if you reserve your right:

Ask a Question or Series of Questions

Ambassadors may use part or all of their time to ask the Sponsors a question or series of questions, any of which can be debatable.

Answers by the Sponsors are included in your 1 minute – if you are satisfied with a response, you can pause them, thank them for their answer, and move on to another question or to speaking/yielding.

Note: During MS debate, students who ask a question or series of questions **must follow the question(s) with a speech.*

Yield

Ambassadors may also yield part of their 1-minute Pro/Con speech to one other Ambassador. You must reserve the right to yield before you begin speaking, and the Ambassador you yield to must be with you.

Motions and Amendments

Though an important part of the debate process, no motions or amendments will be recognized at KUNA due to time constraints.

PARLIAMENTARY PROCEDURE SCRIPT

It is now time for resolution (#). Will the Sponsors come forward?

Resolution Sponsors walk to podium and display placards.

The Clerk will now read the title of the resolution.

Clerk reads the Resolution Title.

The Sponsors will have 3 minutes to divide between their opening and closing statements. You may begin when ready.

Resolution Sponsors give their Opening Statement.

Seeing that the Sponsors used (time) for their opening statement, they will have (time) for their closing. We will now have a 30-second caucus.

Ambassadors caucus – discuss resolution.

It is now time for Non-Debatable Technical Questions. Are there any such questions on the floor?”

Ambassadors are recognized to ask NDTQ's

The time for Non-Debatable Technical Questions has elapsed. We will now move on to Pro-Con debate. Are there speakers wishing to speak in opposition to this resolution?

The Chair selects speakers in opposition from those who raise their placards. They line up in front of the room.

Are there speakers wishing to speak in favor of this resolution?

The Chair selects speakers in favor from those who raise their placards. They also line up in front of the room.

Seeing as the Sponsors' opening was taken as a speech in favor, it is now time for a speech in opposition.

The first speaker in opposition has 1 minute to speak

Seeing as that was a speech in opposition, it is now time for a speech in favor.

The first speaker in favor has 1 minute to speak

The Chair alternates between 1-min. speeches in opposition and favor until the final opposition speech.

Seeing as that was our final speech in favor, it is now time for our final speech in opposition.

The final speaker in opposition has 1 minute to speak

Chair calls previous question. The Sponsors will now have (time) for their closing. You may begin when ready.

Resolution Sponsors give their Closing Statement.

It is now time to (rank/vote on) this resolution.

During Ranking Committees, the Chair will call a 30-second caucus for ranking the resolution

During Voting Committees, the Chair will call a 1-minute caucus for schools to determine how they will vote on the resolution.

Doorkeeper, please seal the chamber.

All schools wishing to abstain please raise your placard (*Counts*)
All schools in favor please raise your placard and say Aye (*Counts*)
All schools opposed please raise your placard and say Nay (*Counts*)

It is the decision of the Chair that resolution (#) has been (passed/defeated). (*Chair raps gavel once*). And it has. (*Chair raps gavel twice*).

DRAFTING A KUNA RESOLUTION

I. TITLE

The title of your resolution states the topic/issue you are addressing. Please visit www.un.org/documents/resga and click "Resolutions" to see the different styles of UN Resolution titles.

Prohibition of the Use of Nuclear Weapons

The General Assembly,

II. PREAMBULATORY CLAUSES

The preamble (introduction) of your resolution is made up of **preambulatory** (introductory) clauses – as many as you find necessary. In these preambulatory clauses, you provide the reasons why you are addressing your issue and highlight past international action on the issue. For real UN examples, visit www.un.org/documents/resga.

Each preambulatory clause begins with a *preambulatory phrase* (see list in box on right) and ends with a comma.

There are 5 types of preambulatory clauses. Your resolution should include all applicable types of clauses (as many of each type as you find necessary), organized in whatever order works best for your issue:

5 Types of Preambulatory Clauses

1. General Statements and Background Information on why your issue is important and its impact:

Convinced that the use of nuclear weapons poses the most serious threat to the survival of mankind,

2. Citations (Mentions) of past UN Resolutions, Treaties, or Conventions related to your topic/issue:

Recalling that the use of nuclear weapons would constitute a crime against humanity, as declared in its resolutions 33/71*, 34/83, 35/152, and 36/92,

*Resolutions are cited as Session # / Resolution # - the citation 33/71 would mean Resolution 71 during the 33rd Session of the UN. An online library of all UN Resolutions is available at: www.un.org/documents/resga

3. References to sections of the UN Charter, Declaration of Human Rights, or other International Laws/Frameworks related to your topic/issue:

Reaffirming that any use of nuclear weapons would be a violation of the Charter of the United Nations,

4. Recognition of the efforts of nations and regional or non-governmental organizations in addressing your topic/issue:

Conscious that steps taken by the Russian Federation and the United States of America towards reducing their nuclear weapons can contribute towards the goal of the complete elimination of nuclear weapons,

5. Quotes and Statements made by the UN Secretary General or a UN body or agency relevant to your topic/issue:

Bearing in mind the advisory opinion of the International Court of Justice of July 8th, 1996 on the legality of the threat or use of nuclear weapons,

Preambulatory Phrases

Affirming
Alarmed by
Approving
Bearing in mind
Believing
Confident
Conscious
Convinced
Declaring
Deeply concerned
Deeply conscious
Deeply convinced
Deeply disturbed
Deeply regretting
Desiring
Determined
Emphasizing
Expecting
Emphasizing
Expecting
Expressing its appreciation
Fulfilling
Fully aware
Further deploring
Further recalling
Guided by
Having adopted
Having considered
Having examined
Having received
Keeping in mind
Noting with deep concern
Nothing with satisfaction
Noting further
Observing
Reaffirming
Realizing
Recalling
Recognizing
Referring
Seeking
Taking into consideration
Taking note
Viewing with appreciation
Welcoming

III. OPERATIVE CLAUSES

The final section of your resolution is made up of **operative** (action-based) clauses – as many as you find necessary. Operative clauses provide your solutions to the issue your resolution addresses. Each clause should provide only one specific action/idea, and work together with the other operative clauses to build your full solution. For real UN examples, visit www.un.org/documents/resqa.

Each operative clause is numbered (1., 2., etc.), begins with an *operative phrase* (see list in box on right), and ends with a semi-colon. Only the FINAL operative clause should end with a period to signify the end of your resolution.

REMEMBER: Unlike bills passed by a legislature, the actions/ideas in your resolution are **non-binding** towards member nations. This means that no nation is “bound” (required) to follow them, even if your resolution is passed. The only actions that may be considered binding after passage are those impacting the internal operations of the United Nations (Examples: UN budget decisions, procedural decisions, organizational decisions etc.)

The strongest operative clauses are those that provide clear details and specifics on the action/idea you are recommending, including:

- Who should take action (Governments, the UN, UN Agencies, or NGOs)
- What actions they should take
- Where and/or when the actions should take place
- How to best take action

Example:

1. *Calls Upon* the UN Conference on Disarmament to commence negotiations in order to reach agreement on an international convention prohibiting the use or threat of use of nuclear weapons under any circumstances;
2. *Requests* the UN Conference on Disarmament to report to the General Assembly on the results of those negotiations.

Operative Phrases

Accepts
Affirms
Approves
Authorizes
Calls
Calls upon
Condemns
Confirms
Congratulates
Considers
Declares accordingly
Deplores
Designates
Draws the attention
Emphasizes
Encourages
Endorses
Expresses its appreciation
Expresses its hope
Further invites
Further proclaims
Further reminds
Further recommends
Further requests
Further resolves
Has resolved
Notes
Proclaims
Reaffirms
Recommends
Regrets
Reminds
Requests
Resolves
Seeks
Solemnly affirms
Strongly condemns
Supports
Takes note of
Transmits
Trusts
Urges

Types of Operative Clauses

Operative Clauses are much more varied than preambulatory clauses because they depend on the idea/action you are recommending.

When creating operative clauses, the best guidelines to use are the powers given to the UN General Assembly by the UN Charter:

The General Assembly has the power to:

- Discuss and make recommendations
- Consider and make recommendations on the general principles of cooperation for maintaining international peace and security, including disarmament
- Discuss and make recommendations relating to international peace and security as well as any dispute or situation except those before the Security Council
- Consider and approve the UN budget and establish financial assessments of member nations
- Elect the non-permanent members of the Security Council and the members of other UN Councils and bodies

For Security Council resolutions, the Security Council has the power to:

- Determine the existence of a threat to the peace or act of aggression
- Call upon the parties to a dispute to settle it by peaceful means and recommends methods of adjustment or terms of settlement.
- In some cases, the Security Council can resort to imposing sanctions or even authorize the use of force to maintain or restore international peace and security.
- Under the UN Charter, all Member States are obligated to comply with Security Council decisions.



Kentucky United Nations Assembly Resolution Ranking Sheet

School: _____ Committee: ____

Rank each Resolution using the following Point System				
1 = Poor	2 = Fair	3 = Good	4 = Very Good	5 = Excellent

	Evidence of Research (1-5)	Feasibility (1-5)	Impact (1-5)	Presentation (1-5)	Creativity (1-5)	
Resolution	Do the sponsors have all the information necessary to understand the topic?	Are the proposed actions possible? Could the United Nations General Assembly implement them?	Is this a problem that needs to be solved by the UN rather than the government of an individual nation?	Is there evidence of prep and research? Were the sponsors persuasive?	Are the proposed ideas, actions and solutions unique and original?	TOTAL (5 – 25)
#						=
#						=
#						=
#						=
#						=

Committee Feedback

Chair 1 Name: _____
Would you recommend this person to chair a summit later? _____

Chair 2 Name: _____
Would you recommend this person to chair a summit later? _____

Additional Comments:

DO NOT LEAVE UNTIL YOU GIVE THIS TO YOUR CHAIRPERSON